



# Hamilton College Student Assembly

General Meeting of the Central Council - March 7th, 2022

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## 8:30 PM – 10:00 PM, Sadove Conference Room Minutes

### 1. Call to Order

#### Present:

Isa Cardoso  
Nickie Conlogue  
Cicille Dan-Morton  
Michelle Estrella  
Max Ganem  
Nevaeh Gutierrez  
Abigail Hagan  
Jackson Harris

Emily Jiang  
Lena Klink  
Marvin Lopez  
Joseph Maalouf  
Dewayne Martin  
Ryley McGovern  
Adina Mujica  
Subin Myong

Raymond Ni  
Rafael Osella  
Allison Sheehan  
Matthew Sinning  
Felix Tager

**Excused:**  
Tommy Keith

*As we are reworking our land acknowledgment, we have removed it from the agenda so as not to be disingenuous in our acknowledgment. We are working with the Oneida Nation to create a new land acknowledgment as well as actionable plans to honor our commitment to developing a relationship with the Oneida Nation.*

### 2. General Public Comment Period

**Stella Essenmacher '25 (she/her)** commented:

“I don’t know who represents me.”

**Emily Jiang** recapped the class presidents and representatives for each class year and reiterated that this information is also available on the SA website. They further emphasized that they as President and Marvin Lopez as Vice President can also always be approached if people do not know who to go to with comments or concerns.

**John Carbone '25** commented:

“RAs are doing a great job and should continue to do so, but they should communicate more with their housing mates.”

### 3. New Business

- **Approval of Minutes 3/1**



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*The motion to approve the 3/1 minutes passes unanimously.*

**Emily Jiang** gave an update on the procedure regarding minutes. Minutes will be sent in the Slack by Raymond Ni after meetings, and assembly members are asked to make corrections if necessary before Tuesday evening. If any corrections need to be made after that, they should be made prior to the next meeting, at which the minutes of the previous meeting are supposed to be ratified.

- **Announcement: Student Assembly Care/Wellness Packages for Students (TIME: 01:50)**
  - Inter-departmental collaboration - submit item ideas [here!](#)

**Marvin Lopez** mentioned that the E-Board has been working on putting together care packages for students after Spring Break.

**Emily Jiang** mentioned that this has not been something they have been public about because they were waiting to make sure it would definitely happen before making any promises, they were finally able to confirm the SA care/wellness packages for every student on campus. They acknowledged that it will be a big project and that SA is collaborating with multiple organizations on campus including the Wellness Center, CAB, Student Activities, Alumni Relations, and the President's Office. SA is still in the process of finalizing and ordering items for the care packages, and they will go out sometime after spring break. There is a form above in the minutes (linked above this bullet point) and in the agenda for students to submit any ideas for these care packages. They restated that SA wants to put in what students want and though nothing is guaranteed, students should use the form to submit ideas and suggestions.

- **Honor Court Nomination: Nathan Cohen '25 (TIME: 03:21)**
  - Seeking student input, if any, before ratification to the Honor Court. The application is attached.

**Marvin Lopez** mentioned SA has been forwarded an Honor Court nomination by Catherine Berryman. The timeline would be to vote on this in the next meeting after break. He asked for input prior to the ratification after the break. He noted that the application was distributed via email earlier today. He reiterated that this will be voted on after the break and that student input is requested.

**Emily Jiang** noted that students could submit public comments to their class representatives and restated that the nominee is Nathan Cohen from the Class of 2025.



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- **Org Relations Chair Appointment: Alexandra Kropaneva '25 (TIME: 04:09)**

**Emily Jiang** gave their and Marvin's rationale for appointing Alexandra Kropaneva to the position. Despite preferring an upperclassman for the position for their experience with Hamilton and student organizations, they mentioned that Alexandra Kropaneva in her interview showed a remarkable knowledge of the Student Activities Office, the manner in which clubs and student organizations work, and previous experience in that office. Furthermore, Alexandra Kropaneva works for Student Activities. For those reasons, they and Marvin believed Alexandra Kropaneva to be a good fit and are looking for confirmation from her to accept the position and a vote from the Assembly to confirm her after the break.

**Isa Cardoso** mentioned that she could not find the application for the Honor Court nominee attached to the agenda email sent out.

**Emily Jiang** replied that they sent it in a reply to the original agenda email, and would resend everyone the application in the minutes.

- **Health Committee x Counseling Center: Paws to Relax (TIME: 05:35)**
  - Wednesday 3/9 from 3-6 at the Events Barn: dogs and stress-relief toys!

**Michelle Estrella-Dominguez** mentioned that the Health Committee is partnering with the Counseling Center for a destress event that involves bringing dogs onto campus this Wednesday. The event will take place from 3-6 PM in the Events Barn and there will also be destress items. She shouted out to the Counseling Center for helping organize the event despite it being very rushed. She encouraged everyone to stop by.

**Abigail Hagan** thanked Michelle Estrella-Dominguez for the work she has done this week for this event and expressed her appreciation for her work on the committee.

**Marvin Lopez** noted that he has heard a lot of excitement regarding this event and thanked the Health Committee for helping implement it.

- **SAFC Update: (TIME: 06:39)**
  - SAFC is in the draft stage of policy proposals. We anticipate sending them to the student body over break with a note upon our return to campus.



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**Felix Tager** gave an updated timeline on how policy is going to work for the next few weeks and what the general central council should be looking forward to. Currently, SAFC is in the draft stage for the first report. SAFC is writing three different policies right now, which are structured so they will look like a Student Assembly amendment when it goes out to the Assembly. Student Activities will be given the version that is formatted to be in the Student Handbook. The way this is going to work is that there is going to be an updated funding code document, with new funding codes for organizations on campus. These codes will be followed by CAB and Media Board as well. A new funding system will be implemented which will be detailed in a separate amendment. The third amendment will be detailing rollovers. The first rollover system is going to unofficially begin with a trial run this year with Student Assembly, and there will be more discussion in future meetings.

- **Committee Updates: (TIME: 07:59)**
  - Please take attendance for each committee meeting and report that attendance to the President or the Secretary.
  - Please take minutes and/or summarize each meeting so there is a record.

**Emily Jiang** mentioned that SA needs to know who is attending committee meetings because committee absences are considered general meeting absences as well. Three absences can lead to one's eventual removal from the assembly. Everyone is required to attend committees because most of the work outside of general meetings gets done there. SA is asking chairs or anyone taking notes to also take attendance and report it either to them, Marvin Lopez, or Raymond Ni.

## Questions/ Comments:

**Abigail Hagan** asked if this attendance requirement was only for regular weekly committee meetings or whether absences included meetings that committees would have with administrators. She explained that most of the administrator meetings have been optional according to people's schedules.

**Emily Jiang** replied that the policy is for meetings at which all committee members should be at; for other meetings where attendance is not mandatory, it is also not mandatory to report attendance. They also noted that a template attendance document for committees will be forwarded in Slack, similar to the one that SAFC has been using.



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**Marvin Lopez** mentioned that he sent out a new form and template for committee updates and reported that committees have been giving regular updates. He mentioned that this used to be done but fell off.

**Joe Maalouf** reiterated what Emily Jiang said about the minutes. He noted that it is extremely important to SA to keep minutes from committee meetings for record-keeping. He mentioned that SA is trying to run a tight ship because, in a sense, SA is coming out of hibernation, so the Assembly should show what it is doing and what it has accomplished. Minutes should include the time the meeting starts and ends, the date, and other relevant details that pertain to the meetings and then should be submitted. He restated the importance of keeping minutes for future reference.

**Emily Jiang** reiterated that a template will be sent out for committee members.

**Cicille Dan-Morton** asked if the committee minutes will be shared publicly with the school.

**Max Ganem** replied that the committee minutes are published on the SA website. They are looking to have a whole set of committee minutes.

**Emily Jiang** added that if any information in the meetings is confidential, that information can be excised from the published ones.

**Jackson Harris** asked about Deputy Secretaries for the committees.

**Raymond Ni** responded that last semester he had three deputies that helped with committee minutes but as committees collapsed due to resignations, he stopped sending them to committee meetings. Furthermore, he only has one deputy currently.

**Emily Jiang** asked committees to please take their own minutes and explained that they do not have to be the same format or be as extensive as the general assembly minutes. They just need to give a general idea of the work that was done in order to keep track of it.

**Marvin Lopez** restated that he sent out a form and that it can be modified to work with a minute format.

**Isa Cardoso** asked if the format that the Res Life committee has been using has to be changed for the minutes to match everyone else's.



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**Emily Jiang** replied that there was no need and that the committee can continue with its current system.

**Abigail Hagan** asked if the minutes are only for general committee meetings.

**Emily Jiang** replied that they are only required for general committee meetings and are optional for other meetings.

○ **Funding Requests: (TIME: 15:13)**

Club Name	Requested Budget	Recommended Budget
Paws For Cause	\$16.35	\$16.35
Society of Physics Students	\$240.00	\$240.00
Board Club	\$24.00	\$24.00
Model UN	\$3,141.05	\$3,141.05
Plants at Hamilton	\$570.00	\$570.00
ICA	\$98.80	\$98.80
Mock Trial	\$2,301.11	\$2,301.11

**Emily Jiang** mentioned that there were issues with the Mock Trial funding request that got resolved late, which is why it was not on the agenda and only on the minutes document. It is still going to be voted on.

*The motion to approve the funding requests as recommended passes via voice vote.*

#### 4. Announcements (16:53)

- All students are welcome to attend SA committee meetings as times and locations are released. If you're interested in joining a committee as a member, please contact the chair and/or the President of the Assembly.
- SA will be hosting tables at Diner on Wednesdays 12-1pm and Fridays 6-7pm. We have suggestion boxes and merch, as well as postcards available to write and send to your future senior selves.



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- The Student Health Committee has partnered with the Counseling Center to host Paws to Relax, Wed 3-6 at the Events Barn. There will be dogs and stress relief items available.

**Neveah Gutierrez** mentioned that students were talking about the COVID tests distributed are expired. She noted that FDA has granted an extension of the expiration date of that brand of COVID tests.

**Abigail Hagan** mentioned that the Health Committee asked Barbara Fluty if they could write an email to the student body to show that the tests have an extended shelf life and are good to use.

### 5. Adjournment

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If you would like to come in person to give a public comment, email [sa@hamilton.edu](mailto:sa@hamilton.edu) by 8:00 PM on Monday. Otherwise, submit them [here](#):



using your Hamilton email account.