#### 1. Call to Order

- Present
  - Amanda Kim
  - Jiin Jeong
  - Alex Kurtz
  - Seámus Wiseman
  - Eric Kopp
  - Ashley Garcia
  - Orlando Paz
  - Nadav Konforty
  - Penelope Hoopes
  - Connie Lorente
  - Geoffrey Ravenhall Meinke
  - Caroline Paulson
  - Frederick Xongmixay
  - Lily Brackett
  - Jay Carhart
  - Isha Parkhi
  - Dorothy Poucher
  - Lóri Fejes
  - Tatum Barclay
  - Malik Irish
  - Tommy Keith
  - Jay Menner
  - Juliet Davidson
  - Nicole Ramirez
  - Emily Fienco
  - Nyaari Kothiya
  - Omar Lopez
  - Frank Meng
  - Lea Barros
- Late
  - Julian Perricone
  - Bryce Febres
- o Excused
  - Luis Morales

#### 2. Public Comment Period

#### 3. New Business

- Late Night Jitney Frank Coots, Director of Campus Safety
  - **Jiin Jeong**: Amanda and I talked with Frank Coots and Noelle about some concerns regarding the late night jitney service. For those of you don't



know, it's a bus that runs between Sadove and downtown Clinton between Thursday and Sunday night. People use it to go down for weekend night activities. There are some concerns regarding that. Quite a lot of students that use are underage, so that's a safety hazard for the school. It also costs around \$60,000 a year to maintain, and that's expensive. Considering that this is coming from everyone's tuition and only a certain portion of the students use it, we thought this warranted some discussion. We're bringing this up for discussion, because as student representatives, we wanted to get your feedback on this and to start a dialogue about how to make this more safe and more equitable. Frank Coots will present more data.

**Frank Coots**: Good evening everyone and thank you for indulging me on this topic here. Just to give you an explanation to why I asked to present in front of your august body. Last spring, we had some damage that was done in the village. Some of you may remember but there was damage done to some signs in front of the real estate agency. One of the things that we knew was that it was near the jitney stop. The real estate agent has cameras outside of business, so we took a look at the damage taking place. We know that they got onto the jitney and one of the things I asked Noelle was "Do you keep track of people that get on the bus." I know Noelle was concerned that we became Big Brother and you know I said "I don't want to come across that way, but this might come up with an investigatory lead to figure who caused the damage to the property down below. Noelle told me where she gets it from. What happens currently and it was happening at the time, is that the ride-alongs have a monitor or card reader that's portable and every student that comes on the jitney swipes their card across. That's how I was able to get the data about who gets on board there. I was looking and saying "I know what time it was and I know what time this persona boarded the bus." I extrapolated more evidence from that and of course the cooperation of the student body is what really solved it for us. I was looking a little further, but I realized how many underclassmen were taking the late Night Jitney. I believe the rules state that you had to be 21 to ride the jitney down into the village and back. However, everybody that was down in the village was allowed to come back to the jitney. It was a great deal of people under 21 that were taking the jitney back. I continued monitoring the data throughout this year. I think have every weekend up until the weekend during break. Some of the data was startling, I thought. About every weekend, most of the people riding were underage. There were two weekends out of the six that more than half of the total ridership was people over 21, the other four, more than half were under 21. I think it was prudent that I brought this to your attention, so you could ask me questions. As Jiin said in the beginning, it's \$60,000 and I think I have a responsibility to express to you and my boss, Dean Martinez, about the amount of people that are riding this that are



underage. What message is the College sending that we're saying that we don't approve of you drinking and we're goin to assist in this way. It's almost a tacit approval of allowing underage drinking. We're not here looking for a decision, we're not here looking for a "Gee Frank, you're doing a great job." That's not what we're trying to accomplish here. I just think it's prudent that you know what's going on. I know Noelle is going to talk a little bit about the cost, which comes out of your budget and Noelle's budget too. I'm here to answer questions, I did want to bring it to your attention and allow you to ask questions. Since I had it, I thought it was appropriate

- Amanda Kim: First off, before we begin this discussion, I would like you to clarify how you get people's names. Like how much info are you looking at? Because if it's name, I feel that might be kind of invasive and I was under the impression that we were not collecting names, but rather class year or age.
  - Frank Coots: It's definitely aggregate. I did not share any of the names with anyone. The only way I could get the data is by having their names and HillCard number. There was no dates of birth in it like that. I had to go look at the College database to get that. I'm the only one that has the information, I haven't shared that with anyone at all.
- Geoffrey Ravenhall Meinke: I just wanted a clarification about what the rules are. Ever since I was a freshman, we've gotten an email at the start of every semester, explaining that to ride the jitney down after 9 pm, you must be 21 with a valid Pub id, but anyone would be picked back up. I just wanted a clarification about where that only 21 and above students can only take it back pu, because you seemed to mention that.
  - Frank Coots: If I misspoke, I apologize, but I'm fairly confident that the rule says that you have to be 21 to take it back, but we want people to get back to campus safely. Anybody that wants to board has to swipe their card of course, but we have had some instances where people with no affiliation to the College boarded the jitney and got off up here. It's not a perfect system and some people walk right on by the monitor and we do not expect the monitor to chase them down the hallway of the bus. We do not expect that at all. We do put a Campus Safety officer on board every Saturday night and any other night that Noelle might request it. I've been here just over two and a half years. When I first got here, Noelle had a lot more gray hair back then.
    - a. **Noelle Niznik**: I put blonde highlights. I'm just kidding.
  - **Frank Coots**: She relayed a lot of the issues we were having on the jitney. I thought it was imperative that we have an officer every night, Thursday, Friday, Saturday. My resources are limited and I



couldn't do it every night. Noelle and I agreed that Saturday was the most important night. The statistics show that is the most heavily traveled night. I think it's important to have the officer on-board and it has decreased problems immensely. We do have some Title IX investigations that come off the jitney. We do have students that have had too much to drink and we had to contact EMS. Having the Campus Safety officer there relieves the pressure on the student monitor there of making that telephone call. It is difficult. I realize that.

- **Noelle Niznik**: In my time here we've said that we would take anyone back up the Hill. It's interesting if you see the number of students that get on, verse the number of students that get off. We started tracking the data a couple of years ago, mainly because I wanted to be aware if it was getting used. It is expensive and we have to sign a contract every year, that's why we started collecting the information. I know a lot of the students were hesitant at first because many of them were under-age, coming back up the Hill. We will take anyone back up the Hill. We are the students over 21 are the ones utilizing the service, but we know that is not that case. It's kind of one of the discussion points, what do we value here as a community, that getting people back safely, which many people would agree is important, or are we condoning people going downtown and getting in unsafe situations because we provide a service. We just wanted to open up the floor to questions and concerns and just get your take on it.
- Frank Coots: In order to get on the jitney, you have to be 21 to get on the jitney. I'm fairly confident that everyone who is going downtown is 21. There's a lot of people that don't take the jitney downtown, they take other ways, whether they're walking or taking Uber, whether they're having a friend just dropping them off. It seems to be concentrated when coming back, you take the jitney. We made it very convenient too: we've added a GPS that you can track from your smartphone, we moved the jitney stop from down in front of the VT to the parking lot next to the real estate agency and subway. We've done a lot of things to make it safe, but in turn it makes it more convenient for people
- **Dorothy Poucher**: I feel like this might not be your area to respond to this, but I think this issue disportionately affect certain groups on campus and definitely utilized by certain groups on campus. I think it would be difficult for us to make a huge adjustment in the way we're treated with downtown culture and transportation there, without talking about social spaces on campus. I think it would be really difficult to push people away from downtown without more social spaces on campus. I think another



thing that is true is that people will find a way downtown, regardless. Now it's more about how to help people move back and forth in the safest way possible. I don't think increasing the rules are going to stop people from going down there. The other issue is that there is a wealth divide on who can go downtown and participate. I think taking away this free service would have a negative impact on the amount of people that would be able to participate in this in this part of campus culture even more. There would be more money paid for Uber or driving cars, and I think it might accidently increase the wealth divide on campus.

- Frank Coots: I think your points are well taken. There's a law of unintended consequences. I don't think I'm being myopic in the way I'm looking at this, but I'm seeing stuff that has to be addressed. One thing to address here specifically, but I'm here not only in my role as head of Campus Safety, but Student Transportation falls under Campus Safety now. This is one of the things that Student Transportation has taken responsibility for, that's why I'm standing here. You make some really valid points and hopefully that's what is going to be discussed once I'm booted out. These are things we should be talking about, things we should be looking at, but it's the law of unintended consequences.
- **Noelle Niznik**: I want to say thank you for your comment about on campus. I think a lot of conversations I have with students one-on-one focus on weekends here and how there can be more options happening up the Hill as well.
- Jay Menner: I know you guys use the bus, but I understand on Saturday nights, it's hard to have a lot of Campus Safety officers, but could we use a jitney and do more rounds, instead of getting a big bus. I understand it's easier to transport students all at once, but maybe looking at cheaper alternatives.
  - Noelle Niznik: We used to have the jitneys do it years ago, but one year it got to the point that the workers went on strike, due to how they were treated by students taking it. In theory, it makes sense that you would ask that question, but the benefit of doing the larger service is that we could transport more students and it didn't fall on our students to make those rounds where people were being belligerent. I wish we could look at that, I just don't know if that's realistic.
  - Geoffrey Ravenhall Meinke: There's a history of students driving those late night jitneys. A few years ago, that happened during Senior Week and very dangerous situations were occuring. The authority of the bus driver and Campus Safety ride-along is absolutely essential. I would just comment that.



- Ashley Garcia: I've talked to certain people and have heard that a lot of people feel unsafe on the Late Night Jitney. I wanted to know, other than us having Event Staff on the bus, what else are doing to ensure that people feel safe on this bus? I know there have been instances of sexual harassment. It's been an issue in the past.
  - Frank Coots: There are four cameras, that's part of the contract we have with Hale. We have four different views that we are able to watch after the fact. We do drop off at Bundy Circle and here in Sadove. This is the only authorized drop-off spot besides Sadove. We have two cameras on the building that watches people getting off the bus. We have a lot of ways to keep track of people when something happens and it happens often where people are asking for footage on board the bus or getting off over here. With Noelle's Event Staff, that's really important because we have more sober monitors. That's important because when there is not a Campus Safety Officers, we do two monitors. I have had not have that specific issue of people not being safe on board. I need to know that. I would like to hear specifics and I know this is not the venue for it. I would like to hear that because if something is occuring, we need to know, because we need to stop it.
  - Ashley Garcia: I actually work Events Staff. I know there was an incident where the cameras weren't on in the jitney. You also mentioned how they were supposed to stop at Bundy, but I didn't know that. I thought that was something they did out of the kindness of their heart.
  - Frank Coots: That's what they do. They do that out of the kindness of their heart and they do G-Road out of the kindness of their heart. They don't have to stop at Bundy.
  - **Ashley Garcia**: Is there a way we can make that mandatory? It's dark, it's scary, and a lot of people are not walking home with their friends. I worked two weekends ago and the driver didn't take anyone to Bundy. It was a group of girls.
  - Frank Coots: We can do that because we sign a contract. We did not sign a contract for the entire academic year, we only did it for the Fall Semester. For the Spring Semester, we can put that in for the next contract. We're not picking students up to go to Sadove or go to G-Road, you get off, but no one gets on.
  - Noelle Niznik: Right now it's done by requests. Sadove is the main stop, but if students ask to get dropped off by Bundy or North Road or G-Road. It's just when it gets really busy or if the weather, we can say that the driver and drive-along can use their discretion. If the priorities is to get everyone on to campus first and foremost, we'll bring everyone to Sadove. If students need to get a ride from



G-Road, then they have to wait until we get a majority of people up here to Sadove, then the bus can take them on the route. It's all outlined in the email that goes out in the beginning of the semester, but we do have options. If that's something we should make even more clear to the bus drivers and campus, then we can absolutely do that.

- Amanda Kim: I want to preface this by saying that I think if we're talking about this as a safety issue, I personally don't think we'll make any dent in the downtown scene by taking it away. It's also a huge safety hazard to have drunk students walking up the hill in the dark. So I think our discussion should shift to focusing on ways we can improve the jitney service or alter it to address the issues without removing it completely.
  - Nadav Konforty: I agree.
  - **Isha Parkhi**: Exactly what Nadav said.
- Penelope Hoopes: I was just wondering if, I don't know how many issues are everyone, or a few people, but if there was some way that Events Staff and Campo could do a strike system, where you do something out of line or inappropriate and you get a strike. After two warnings, you get banned from the jitney.
  - Bryce Febres: I used to do Events Staff and I used to do Late Night Jitney a lot. I remember trying to get people to tap their card on the machine, when people were intoxicated, was a fight because people didn't trust it. Events Staff, a lot of times when Campo wasn't around, would get put in a precarious situations where they would have to deal with intoxicated students who might not want to want to comply. So instituting a strike system about them getting in trouble and having to deliver that information as a peer, would put you in some tough situations.
  - Connie Lorente: Can't you just make Campus Safety give them strikes?
  - **Bryce Febres**: Yeah, but they're not always there.
  - **Eric Kopp**: Couldn't it be a system where you don't tell them at the time, but then write it down and then they would get an email from Campo being like "Hey, you already have one strike. Don't do this again." I don't know if that would be better.
- Ashley Garcia: If we do give them strikes because they're acting up because they're drunk on the third time, after that, they're banned from the jitney. How are we supposed to ensure that, even though the student was being annoying, how can we make sure that they are still safe? Realistically, they're acting like that because they are intoxicated, but that doesn't mean that we don't want something bad to happen to them.
  - **Jay Menner**: I agree with that. With banning them, it's going to put them in worse situations and they might say "I'm fine to walk"



and that might put them in dangerous situations. Yes I agree that they can do some things that they were not intending to do, but I worked Late Nights with Sadove and I know people can be rude and hectic.

- Penelope Hoopes: I agree with all of that, but there should be a consequence in place, whether that's banning or whether that's an alcohol education. I think safety is a priority, but people are taking advantage of Event Staff and Campo officers because they don't think that there are consequences. Maybe we should come up with something that ensures safety.
- Geoffrey Ravenhall Meinke: While this is an extremely important safety precaution to have on our campus, we can't be compromising the safety of the Events Staff and Campo officers. At the same time, I will raise that there are consequences for acting up for jitney at a certain point. There have been students that have been banned from the jitney service before. At the moment, there is no explicit rules about that. I was just reading the email that Noelle sent out at the beginning of the semester and the rules are very vague and the consequences are very vague as well. Something we might be able to do as student representative is coming up with rules that we think can protect the safety of the staff that work so well on it, as well as clarify things for students, "If you do this, this will happen," instead of "Act correctly or there will be consequences."
- Lily Brackett: Now you say that people have been banned from the jitney. I don't know how they should go about enforcing that, but if it's already happening then they have some methods.
- Juliet Davidson: Two things quickly after that. If we are to be creating those rules, would we have to make some distinctions between students over 21 and students under the age of 21? I'm just asking a question. Some people when they have a little bit to drink, do things that they wouldn't necessarily do if they were sober, but there is inexcusable behavior that people can do. Knowing that there are instances of students not feeling safe and there have been Title IX complaints that have been coming out of this service is really concerning and something we should address. How do we make people feel safe on the jitney? If this a service that students are supposed to use and don't even feel safe using it, then they might be more inclined to walk back up the hill, which is not good.
- Isha Parkhi: I was just going to say there needs to be a distinction between being drunk and being belligerent and disrespectful. When you are drunk, you do certain things and that cane be taxing for Events Staff, but threatening the safety of Campus Safety and other students is a



different thing. There should be consequences for that. It should not matter whether they're intoxicated or not, you can't be going around doing that.

- Nadav Konforty: I think a further conversation could fall under the Student Life committee or under an ad-hoc committee. I think to talk about the late night jitney, we need to talk about downtown, alcohol. If we're talking about downtown, that means talking about Greek Life and sports, and houses and bars, it's a whole can of worms that we don't have the time to do in this full setting. I think in an ad hoc side committee, we could have further discussions about it where we could reach action plans surrounding it.
- Jay Menner: I want to address the issue of cost considering we're all paying for it, but not everyone gets to utilize it. Wouldn't it be cheaper for the school to invest in a bus rather than renting one out every year? Understandably, we would still have to hire drivers, but it would cut the cost, so it's not as much for the student body, especially because it's not a space that everyone utizes. I was thinking about the decision about using Hale verse any other bus transportation system. I know it sounds stupid, but school buses Might be cheaper than Hale and have security systems.
- **Seámus Wiseman**: I was wondering if you could recieve points while on the jitney.
  - **Connie Lorente**: I'm assuming that you would definitely would receive points on the jitney.
- Amanda Kim: I think we should put together some kind of working group/committee just for social life, because there's an issue of not just this but also the idea that we're pushing social life off the Hill but then making more difficult to get off the Hill, so a lot of students just feel stuck. No matter what we do, we're never going to stop underage drinking, so we need to ensure that students are safe. There is a large concern around how it doesn't feel like the changes that are being made are acknowledging that distinction. There is so much to discuss about social life on campus so I think we should put together an ad-hoc committee like Naday suggested.
- Julian Perricone: Community Affairs can definitely look at this, but we've already had been having discussions with Dean Martinez about social spaces and organizations, but we didn't know it was as prevalent as it this. If anyone is interested in joining that conversation, I can let you know when the next meeting with Dean Martinez is. It will be pretty soon, in like a week or so. If people want to do a working group that is separate from our committee, we can do that too. The other thing I wanted to say, but there is something about human decency. A lot of what we're talking about are these retroactive, punitive measures to make sure that people are aware of the consequences of certain behavior. If you see someone you know engaging in a reckless way, do your best to call them out. I've done



it in the past and have tried to stop them and point out that they're being disrespectful to the driver, to the staff, whoever is working there. I know it's really, really hard, but if you know someone that's being disrespectful, do your best.

### LITS Update — Lea Barros

- Lea Barros: In the beginning of the month a representative of SA came to me saying some people had complaints about Wifi on darkside, especially Milbank, Babitt, and KJ, which is a little bit alarming. I don't know if this experience has changed. I just wanted to know if you want me to comment on this I can, to say what my superiors told me. I relayed this information and I was told that: any problems that students are experiencing should be directed to the Help Desk. They will triage the problem and then re-route or escalate it to other teams within the department as and if necessary. There are a lot of moving parts with respect to a device connecting to Wi-Fi and communicating over the Internet and the majority of the issues we see are related to the device configuration or other issues. We take these issues very seriously and encourage anyone experience problems to reach out to us for assistance. We had received a number of reports of problems in Milbank and after investigating further found a problem with a connector on a fiber optic cable that feeds the building. We replaced this earlier this month and expect all the issues there to be resolved as a result. I can ask you for feedback for Milbank, for whoever lives there. Also: We are investigating a couple of reported issues on the second floor of Babbitt, but initial investigation indicates this may be a device issue and not related to any larger infrastructure problems. We are discussing a potential Wi-Fi network redesign and hardware refresh in the residence halls this summer (2020), but there are no formal plans yet. The industry is on the leading-edge of a transition to "Wi-Fi 6" (aka 802.11ax), and we are waiting on new hardware from our network vendor (Cisco) before making any formal plans to move forward. Given the scale and cost of such a project, it makes sense to wait for this new technology rather than upgrade to what's currently available. We can discuss this more if you are interested. Regarding the complaints I got on KJ, my superior told me that: KJ (academic building) has a very good Wi-Fi design with excellent coverage and we rarely hear of any issues there. We would still want people to reach out to the Help Desk, but since this is unusual, we'll also do some proactive investigation to look for any potential issues.
- Nicole Ramirez: I know in the piano room upstairs in KJ, there is no Wifi.
  - Lea Barros: That's Schambach, but I can still write it down.



- Nadav Konforty: They were super great, super awesome. I live in Milbank 33. It seems pretty good now, because I don't have to ever think about it, so thank guys. It was very helpful.
- Jay Carhart: I as in Milbank 10 the other day and I was having issues in their common room. Everyone who lived there told me that their common room, the Wifif was very spotty.
- Lea Barros: LITS also wanted to hear student feedback on mass emails, because that's been our project for the past year. We felt it would be appropriate to come to SA and ask for your opinion on whether you're getting more, less, same amount of emails as last year or previous years. Do you still feel overwhelmed by the amount of emails? Maybe first-years can comment on this as well, very relevant.
- Juliet Davidson: I've never had so many emails in my inbox before in my life. I don't know if this is a common thing or more or less emails than before.
  - Lea Barros: Are you a first-year?
  - Juliet Davidson: Yeah. I don't know what the suggestion would be, because I understand that clubs have to publicize things and the school itself, but even creating a filter system where if you want to send it to the entire student body, you can do it that way, or to a listsery, you do it that way. I feel like it's a very productive way to communicate, personally.
  - **Lea Barros**: Could you be a little more specific with the type of emails you're referring that should be filtered?
  - Juliet Davidson: Like club emails.
  - Lea Barros: That's a whole can of worms.
- Connie Lorente: I feel like we've talked about this before and it's really hard for the school to filter the emails. So in the beginning of the year, I don't want to get emails from x club because I would never go to their meetings, then you would spam that so it doesn't come up in your inbox. I think there should be a campaign from LITS reminding people about spamming emails. The filter thing is complicated to do on the school side.
- Lea Barros: We have this tidy up your email, email that we send every fall that we will be sending soon, reminding people how to filter out your emails and teaching first-year students about how to filter out emails, because that's not something I knew about until I came here. We have implemented certain limits on clubs on how many emails they can send. Per event or meeting, they can only send two emails total. We usually don't limit them to their listserv because clubs have themed topics where they might try to get certain types of demographics or people. Different people want to come to different meetings. That's a little restrictive to the clubs and that's why we haven't done it. We will definitely be sending out that email on how to tidy up your gmail fairly soon. We changed our daily



emails update. We made it a little bit more appealing. Any feedback? Do you find it helpful, the color coding?

- **Jiin Jeong**: I definitely find it helpful, I like the color-coded.
- Lea Barros: A student reached out to Jiin about color printers, saying there weren't enough color printers on campus, they only knew about one. There is a color printer in the library and one at the Digital Arts lab in KTSA that you can access. This is a question we're going to insert into our survey. We're going to be sending out a survey whether or not students feel that we have enough color printers on campus. We don't want to be spending that much money on color printers if students aren't going to use them, because we don't really get that many assignments in general that require color printers.

### 4. Old Business

### 5. Acknowledgments

- Alex Kurtz and the Treasurers for managing our budget. Considering how much money they had to work with, they did an amazing job!!!
- Lea Barros for the amazing update from LITS.
- Amanda Kim who is sick, but decided to still come to the meeting. (from Jiin)

### 6. Funding

Remaining Non-Strategic: \$270.11 *Remaining discretionary:* \$2,740.21

Organization	Items/Services Requested	Amount Requested	Amount Approved	Resubmit
Slow Food	Blank spreadsheet	\$157	\$0	Y
Caribbean Students Association	Independence Days, game night	\$308.16	\$182	N
Hogwarts at Hamilton	Hogwarts-related supplies	\$121.45	\$65.95	N
ASU Japanese Branch	Extra Airbnb costs	\$87.12	\$22.16	N
Publicity Committee	Town Hall Publicity	\$40	\$40	N

Amount Requested non-strategic: \$673.73 Amount Recommended non-strategic: \$270.11

Amount remaining non-strategic if approved as recommended: \$0.00

Amount requested discretionary: \$40.00



#### The Central Council of Student Assembly, Hamilton College

### STUDENT ASSEMBLY MEETING OCTOBER 21, 2019

Amount recommended discretionary: \$40.00

Remaining discretionary: \$2,700.21

### • Slow Food - Motion to Fund as Recommended Passes (24-0-1)

- Alex Kurtz: They just submitted a blank spreadsheet. Jay, you can talk to Nina about that. We've asked them to resubmit.
- Amanda Kim: Just so everyone knows, our plan is to request everything we anticipate for discretionary next week and keep a small amount of emergency money, and roll everything else in discretionary over to non-strategic.

### • Carribean Students Association

### Motion to Fund as Recommended Passes Unanimously

■ Alex Kurtz: Obviously, we don't have the money to cover it all, but we decided to cover both Independence Days as a chunk, but not fund the game night.

### • Hogwarts at Hamilton

### Motion to Fund as Recommended Passes Unanimously

■ Alex Kurtz: We decided to fund a couple of their items, but not all of them for the same reason.

### • ASU Japanese Branch - Motion to Fund as Recommended Passes (24-0-1)

■ Alex Kurtz: The money we previously approved did not cover any options they were looking at. They are requesting \$87, if we approve the above items that leaves us with \$22.16 and I am recommending that we give them the rest and they can cover the rest out of pocket or reapply for rollbacks.

### • Publicity Committee - Motion to Fund as Recommended Passes (24-1)

- **Juliet Davidson**: What is the funding rule for other student organizations to spend on publicity?
  - Alex Kurtz: I believe it's \$20 per event, but the funding codes don't apply to discretionary funding.

### 7. Announcements

 Club leaders, when you are submitting your budget, please make sure that you are using the correct forms and following the Funding Codes found on our website (i.e. attaching maps, itemizing, etc.)

