1. **Call to Order**
   Present:
   - Kureem Nugent
   - Lizzi Tran
   - Gillian Mak
   - Mari Hiller Chacin
   - Kaitlin Dunne
   - Conor O’Shea
   - Jordan Zeng
   - Elizabeth Ughetta
   - Katherine Conroy
   - Jose Olivares
   - Lauren Mulligan
   - Ben Schafer
   - Jack Vissicchio
   - Jim Larson
   - Kacy Hobbis
   - Michelle Woodward
   - Samantha Weckenman
   - Lilly Pieper
   - Gabby Troya
   - Zach Oscar
   - Isabel Grieder
   - Ryan Franquiz
   - Marquis Palmer
   - Alex Black
   - Annalie Garcia
   - Maggie Horne
   - Rachel Dawson
   - Ram Franqui
   - Raza Zubair
   - Jeremy Cottle
   - Chris Lee
   
   Excused:
   - Phoebe Greenwald
   - Ram Franqui

   Absent:
   - Jordan Zeng

2. **Shout-outs!**
   - Shout-out to Men’s and Women’s Hockey Teams for fantastic seasons!

3. **Old Business**
   - Reassign committees.
4. Public Comment Period
   ○ Areej Khan and Kyra Ganswith - LEAP for Hamilton Initiative
     ■ Every gift made to the Annual Fund will be matched by $100. As of right now, we have raised about 2,500 gifts today.
     ■ You can give at Hamilton.edu/LEAP.
     ■ 70% to Financial Aid, 20% to Oral Communications/Writing Center and 10% to Career Center.

5. New Business
   ○ Board of Trustee Committee Meetings: March 4-5
   ○ Vote in Honor Court nominee - Stephen Damianos '19.
     ■ Approved! Congratulations, Stephen.
   ○ Dean Orvis and Taylor Elicegui - Honor Code Student Survey.
     ■ Want to see if changes the Honor Court has implemented over the past two years have made an impact. It will be the same survey sent out when the current Juniors and Seniors were underclassmen.
       ● Number of Honor Code cases is dropping and the Honor Court wants to see why.
     ■ Student Assembly will be emailing it out after Spring Break because there is a better response if it is a student driven initiative.
   ○ Karen Leach, Vice President for Administration of Finance
     ■ Budget Process
       ● Budget should be approved by the Board of Trustees this Friday.
       ● $180 million budget for next year.
       ● Three Sources of Income:
         1. Student fees: $123 million
         2. Endowment: $838 million ($38 million will be spent on students next year)
         3. Annual Fund: $7 million
       ● Money Allocations: About $38 million spent on Financial Aid, $70 million on Salaries, wages, and benefits for 750 Employees, $26 Million on Physical Plant, $46 million on other (lecture fees, etc).
       ● Priorities: Financial Aid is our highest priority, balancing, recruiting, and retaining the best employees as well as maintenance of facilities, and meaningful programming.
       ● Kureem Nugent: In this academic year, what changes have been made to the budget?
         ○ Specifically this year, there was a huge increase in Financial aid, in the implementation of free universal orientation trips, in the pilot run of the Adirondack program, and in the expansion of the Study Abroad Office.
○ The school is spending less on utilities (by focusing on going green) they’ve locked down rates.
○ Future increases in budget that the committee is taking into consideration: a federal law will mandate minimum salaries will go up by $50,000, and if the $15 minimum wage is passed it will have a big impact on the budget.

● **Lizzi Tran:** You mentioned that Financial Aid is the highest priority. What percentage of the budget does it make up?
  ○ Financial Aid makes up about 22% of the budget.

● **Jose Olivarres:** What is the contribution of the Annual Fund year to year?
  ○ Has not been rising as fast as other sources of income; that is worrisome, but it is harder to get charitable contributions with more competition.

● **Conor O’Shea:** How do we compete with percentage of alums that give?
  ○ This is more of a question for C&D. Hamilton stands out because we have among the highest giving rate with our peer schools, but we struggle because we come from behind (we have fewer alumni per student). This can be attributed to the Hamilton/Kirkland merger. We have great participation but lower number of people contributing due to the history of the college.

6. Committee Reports

○ **Constitution**- Wednesday, 3:15 in Sadove 3rd floor
  ■ Looking to clean up inconsistencies in formatting language of the Constitution.

○ **Cultural Affairs**- Wednesdays, 4:00pm Euphoria
  ■ Town Hall on Tuesday at 7:30pm in the Barn.
    ● This is a good opportunity for students to voice concerns directly to Student Assembly.
    ● Open forum, not too structured.

○ **Facilities**- Wednesdays, 6:15 in Commons
  ■ Generating Survey; should be done by Wednesday
  ■ Facilities responded about toilet paper. Our toilet paper uses 100% recycled materials and softer brands are more expensive and only use 25% recycled materials. They are checking to see if there are softer options that are still up to the same standard.

○ **Food**- Every other Friday, 4:30 McEwen
  ■ Cup Sleeves will take a bit to return, but they will.
  ■ Addressed nut allergies: no nuts in the dining halls except for peanut butter and almond milk.
    ● Ordered a new blender top for McEwen for nut free smoothies.
  ■ Occasionally (on random days) two mozz sticks will be tried out as a side at the diner.
Students with religious or cultural dietary needs should come to Food Committee meetings or contact Bon Appetit. They want input from people that have diverse food needs!

- **Health and Safety** - Mondays, 8:15pm outside of Euphoria
  - Building and compiling questions.
  - Fran Manfredo will be coming to Student Assembly next week to talk about parking.
    - Community members are welcome to join us. Please email questions or concerns to Student Assembly.

- **LITS**
  - Updates on Printers:
    - LITS will experiment with putting a printer in Bristol, either in the basement lobby or the side room in the basement. Will be finalized this week.
  - New movies on the movie channel.

- **Philanthropy** - Thursdays, 7 pm in Sadove Third Floor
  - **Upcoming Events:**
    - **America's Greatest Heart Walk** (3k, 5K, 10K) In Utica; Saturday, March 5th; Proceeds go to the American Heart Association.
      - There will be a shuttle from Sangertown Mall.
    - **Relay for Life:** April 22nd from 6am-6pm on Hamilton Campus; Proceeds go to the American Cancer Society.
    - **Young Civic Leader Scholarship** will be sent out to students in Proctor and other local schools.

- **Social Traditions** - Mondays, 7 pm in Sadove Third Floor

- **Student Affairs** - Tuesdays, 9-9:45pm (KJ 103)
  - New York Times online access email going out this week.
  - Taking down the Christmas lights on the bridge.
    - Rachel Dawson: I like the lights, can we leave them?
    - Kureem Nugent: Some sections are burnt out. Maybe the committee can think of decorations for the bridge.

### 7. Funding

**Amount Remaining:** $2,509.81

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### Coffee Club

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- **Amount Requested:** $1,048.21
- **Amount Recommended:** $945.23
- **Amount Remaining if Funding Passes:** $1,564.58

### Announcements

- **Peer advocate training** hosted by SAVES tomorrow, March 1st in SCCT 3021 at 8pm.
- **Developing a financial plan** for your business or organization with Melinda Little, Thursday, March 3rd in Levitt Center Social Innovation Lab at 4pm.
- **Cultural Affairs Town Hall, March 1st in the Events Barn at 7:30 pm.**
- **Jose Olivares:** The alumni office is very involved with the student community; it would be cool to invite them and learn more about the annual fund, our alumni initiatives, and future projects.
- **Great Names ticket distribution**
  - Sadove Info Desk; Monday-Thursday (12pm - 9pm)
  - Every person with a Hill Card can request up to 2 tickets; Hamilton community members not guaranteed seats, must get ticket