1. Call to Order
   ● Attendance
     ● Present:
       ● Andrew Fischer
       ● Silvia Radulescu
       ● Caroline Reppert
       ● Alex Hollister
       ● Phoebe Greenwald
       ● Jordan Zeng
       ● Elizabeth Ughetta
       ● Catherine Conroy
       ● Jose Olivares
       ● Lauren Mulligan
       ● Evelyn Torsher
       ● Ryan McAlonan
       ● Alex Hirsu
       ● Ilana Schwartz
       ● Kureem Nugent
       ● Mariaelena Hiller-Chacin
       ● Zach Oscar
       ● Isabel Grieder
       ● Lilly Pieper
       ● Lizzi Tran
       ● Alex Black
       ● Annalie Garcia
       ● Maggie Horne
       ● Raza Zubair
       ● Rachel Dawson
       ● Ram Franqui
       ● Jeremy Cottle
       ● Ellie Ducommun
       ● Chris Lee
     ● Excused:
       ○ Natalie Klingher
       ○ Conor Craven
       ○ Zach Hardmeyer
     ● Andrew Fischer-
       ○ Don’t be late to the meetings! It is disruptive and difficult to start the meeting efficiently with people walking in late.
The Central Council of Student Assembly, Hamilton College

STUDENT ASSEMBLY MEETING

NOVEMBER 16, 2015

○ Please review the changes to the Honor Court Constitution for next week’s meeting. Representatives from the Court will be here to talk about the changes, so we want to make sure it is a productive conversation.

2. Old Business & Committee Reports
   ● Committee Reports
     ○ Constitution
     ○ Cultural Affairs
       ■ Nothing to report.
     ○ Facilities
       ■ See “Jitney/Late Night Shuttle GPS Tracking” conversation below.
     ○ Food- Waiting on an email from Derek Roy, but there were wings at the Diner today, so BonAppetit is paying attention to suggestions!
       ■ Now sourcing bread from Utica Bread Company. Will likely be a permanent change.
       ● Same company that provides bread to the restaurant Tailor and the Cook.
       ■ Email Lauren Mulligan (lmulliga@hamilton.edu) or Phoebe Greenwald (pgreenwa@hamilton.edu) with suggestions!
     ○ Health and Safety- Annalie Garcia is the new chair!
     ○ LITS-
       ■ Investigating enabling Bristol Hub printer on WebPrint
         ● Chris Lee- Interested in making it available as a printing option for students living down the hill. LITS wants us to present a clear/specific need.
         ● Andrew Fischer- What does “clear need” mean? Seems to me the case for a student Bristol Hub printer is pretty straight forward.
           ○ Chris Lee- For example, if you live down the hill and finish a paper, you could print it out at Bristol on your way up the hill, as opposed to stressing out about waking up early to print at Sadove, CJ, etc.
           ○ Ilana Schwartz- Last year, it would have been great to print out a presentation and practice in my room at night, without walking up the hill to retrieve the papers.
           ○ Lauren Mulligan- Lived down the hill the past three years. CJ is the closest printer.
             ■ Sometimes the CJ printer doesn’t work, so even when you leave early you can’t print.
           ○ Elizabeth Ughetta- If you want to print out a paper to edit it in your room, it would be great to have the option to print in Bristol.
STUDENT ASSEMBLY MEETING
NOVEMBER 16, 2015

- Alex Hirsu- Agrees
- Lilly Pieper- Sometimes, rooms in CJ with printers (labs) aren’t open until 9:00 a.m. I end up being late for class if I have to log on to the computers on the first floor to print something.
- Isabel Grieder- The CJ first floor printer doesn’t work for me, so I have to go from Bundy to the Library to Root in the morning if I need to print something.
- Chris Lee- I told LITS that the CJ first floor printer (CJ A) is finicky with WebPrint. If that doesn’t work, then you need to log onto a school computer to print, which can take a few minutes.
- Andrew Fischer- Last year there was discussion about putting together a package of printer drivers that can students can download to avoid using WebPrint. Any progress?
  - Chris Lee- Yes, actually. There is a package for Mac users. You can google it.
  - Circumvents document type limitations imposed by WebPrint.
- Andrew Fischer - Link with instructions to download drivers:
  [https://my.hamilton.edu/lits/rc/printing-at-hamilton-college](https://my.hamilton.edu/lits/rc/printing-at-hamilton-college)
- Ilana Schwartz- Why is this an issue? Students are the ones paying for their printing anyway.
  - Andrew Fischer- Based on my experience, the LITS always want very specific rationales for why they should pursue requests.
- Alex Hollister- Isn’t there already a printer in Bristol?
  - Andrew Fischer- Yes. That's the one we’re talking about.
  - Chris Lee- In my experience, making a new printer available to students becomes an issue because certain departments control certain printers. Question arises… When the printer becomes public, who will pay for upkeep, etc.?
  - Also investigating lecture capture software for supplemental teaching materials for interested faculty
    - Currently, LITS is talking with faculty to get their feedback.
    - Almost everyone is enrolled in Password Manager! Only five people left!
The Central Council of Student Assembly, Hamilton College

Student Assembly Meeting
November 16, 2015

- Chris Lee- They have already gone two weeks without wireless network access...
  - Philanthropy-
    - Upcoming Dumpling Sale- Monday, December 14th
      - Will probably be a late-night event
      - If you have suggestions about which charity to support, email jcottle@hamilton.edu!
      - Location is TBD
  - Social Traditions-
    - Hockey Date Auction- Wednesday, December 2nd at 8pm
      - 10 guys participating
    - Citrus Bowl- Saturday, December 5th
      - T-shirt design revealed! Julie Lin designed it and it looks great!
  - Student Affairs
    - Zach Oscar - Jitney/Late Night Shuttle GPS Tracking Update and Feedback
      - We have realized that sometimes the handheld devices used for the Late Night Shuttle will shut off and stop tracking for a period of time
        - Wei Lee is fixing it.
      - Also asked Wei Lee about a timeline for the requested customizations
        - He said that some are coming in two weeks, others will come later
      - A decent number of students downloaded the app, but any specific feedback?
        - Ellie Ducommun- Tried to use on Saturday for the Late Night Shuttle, but it didn’t work. Couldn’t find/track the bus.
          - Zach Oscar- The issue that on the Jitneys, the device is installed into the vehicle. The devices used on the Late Night Shuttles are handheld. Those are the ones having some issues.
          - Andrew Fischer- I was the ride along on Thursday. It took about 10 minutes for the app to show the bus moving after I turned the device on. Afterwards, it updated about every two minutes. Didn’t “live-track” the bus. Every time it updated, the app drew a straight line between current location and last point (through rivers, woods, etc.)
            - Zach Oscar- I will ask Wei Lee about that issue, especially since I was very specific about the app tracking live.
            - Silvia Radulescu- Isn’t the handheld device an older model?
              - Zach Oscar- Not sure.
    - Andrew Fischer- When I first sent the log-in information to students, I noticed anyone could change the password, email address, and username. Thankfully, should be patched by this coming weekend.
    - Zach Oscar- I haven't actually used the app yet, so feedback is appreciated.
The Central Council of Student Assembly, Hamilton College

**STUDENT ASSEMBLY MEETING**
**NOVEMBER 16, 2015**

- Lilly Pieper - Do you know how many students downloaded the app?
  - Zach Oscar - Alfio LaRocca said about a couple hundred students.
    - For me, personally, the numbers don’t really matter until it gets to a point where I would personally use it (once improvements have been made).
      - Right now it is just a dot moving around, which only some may find useful.
    - I spoke with Noelle Niznik and Alfio LaRocca. It would be unfair to ask Wei Lee to make all these customizations without assurance that we will invest in the product once the trial period is over.
    - Elizabeth Ughetta - Did you talk to Wei Lee about the timeline for implementing the customizations?
      - Zach Oscar - Yes. He said that it would take about a month-and-a-half to get customization.
        - Until then, it is free for the college. It will cost $15 over Winter Break (“Hibernation Mode”).
        - Confident it will work out. If it doesn’t, will address the situation with Wei Lee.

3. **Public Comment Period**

4. **New Business**
   - NESCAC Student Government Conference - December 5-6 at Connecticut College
     - Looking for interested students to go attend.
     - Jose Olivares: Will this be an overnight conference?
       - Andrew Fischer - Yes.
     - Andrew Fischer - Connecticut College Student Government Association President emailed me this morning. It’s short notice. Understandable if we can’t put together a delegation.
       - Looks like we don’t have enough interest. Won’t make it this year. Just went to the NY6 Student Government Conference.
   - Andrew Fischer - Received an email from Lisa Magnarelli. Says that the Martin’s Way Bridge lights were out because of a short in a wire. Wasn’t to save energy for the Campus Conservation Nationals competition, as many students suspected.
   - Andrew Fischer - Need to talk to Kureem Nugent and Isabel Greider about putting up holiday lights on the bridge. Please stay after.
   - Chris Lee - Hamilton App update:
     - No new features will be added. Instead, we will continue fixing bugs and make improvements on the features we already have.
       - We made the dining menus a little more intuitive. They are still a little finicky, but we hope to fix that.
The Central Council of Student Assembly, Hamilton College

**STUDENT ASSEMBLY MEETING**

**NOVEMBER 16, 2015**

- We are also trying to make it so that you can open *The Spectator* and “Hamilton News” articles right in the app. Right now, it takes you to Safari instead.
- The “Radio” section shows the song that is currently playing on WHCL.
- We are also working on a section showing live scores for athletic events, but Athletics doesn’t use the system we need in order to make that happen.
- There is a new feature which shows the current temperature outside.
- A feed for “The Scroll” is also new.
  - Please keep in mind that this app relies on your comments and suggestions for us to make improvements!
  - Andrew Fischer- In the “Map” feature, can you pinpoint your location? That was finicky during the test run.
    - But it seems to work now!
    - If you look in the phone number section- the “Health Services: Emergency Medical Technicians” number is same as the emergency number. If someone wants to call with questions about the EMTs, this would direct them to the Campus Safety Emergency line. We should fix relabel, if possible.
      - Chris Lee- The app pulls these numbers from a server, so I will ask about updating that information.
  - Chris Lee- The biggest thing that we are working on is live scoring for athletic events.
    - Hopefully, this is something for next semester.
  - Ilana Schwartz- Can we include a radio show schedule under the WHCL tab?
    - Chris Lee- Yes, but it’s like Opus hours/menu. WHCL has to put that information out for us in a format that the app can process. Also have to update the information regularly/diligently. WHCL has been helpful so far. Will ask!
  - Ilana Schwartz- If this is your senior project, will other people update the app after you graduate?
    - Chris Lee- This is my senior project because I chose to make it so. Usually, this is just under the domain of the LITS Committee Chair.
      - My goal is to leave it in a state where others can update it regularly.
  - Alex Hirsu- Did you fix the scrolling issue with “The Scroll” issue?
    - Chris Lee- Hopefully, but not 100% sure yet. We just pushed out an update today and there is a big delay when updating for iPhones. We should know shortly.
  - Chris Lee- What have you been using the app for the most? Dining?
    - Everyone- Yes.
    - Chris Lee- That’s what I thought.
The Central Council of Student Assembly, Hamilton College

**STUDENT ASSEMBLY MEETING**

**NOVEMBER 16, 2015**

- Hopefully, the app will develop into the point where we can have different “views” for alumni, faculty, and students. Will change what features are visible.
  - Alex Hirsu- Can you connect MyHamilton to the app?
    - Chris Lee- What do you use on MyHamilton that you would want to do from your phone, other than HillCard Stats? Unfortunately, we can’t add that to the app that because it is through Blackboard and we can’t pull information from Blackboard.
  - Mari Hiller- Does limitation include the washing machines?
    - Andrew Fischer and Chris Lee- Yes.
  - Chris Lee- MyHamilton can give course schedules, but how will that help? How do you not already know what classes you have each day?
  - Ellie Ducommun- What about the Alumni Directory (MyHamilton Connect)?
  - Chris Lee- We could also get access to the student directory via MyHamilton. That was not part of my project because of difficulty, but it is a possible addition in the future.
  - Alex Hirsu- Integration with PlanItHamilton?
    - Chris Lee- Will have to talk to Casey Collins. Has anyone used the mobile version?
      - Ilana Schwartz- Yes! It works! You have to use Safari, but it fits your mobile screen.
      - Chris Lee- Ok, great. I wasn’t sure if it worked on smartphones. Embedding a website on the mobile app is easy.
      - Andrew Fischer- Does PlanItHamilton get updated regularly?
        - Chris Lee- Yeah, Casey Collins updates it from time to time.
        - Silvia Radulescu- It isn’t a live update, though. The information comes from an excel spreadsheet published by the Registrar’s Office.

5. **Funding**

Rollback: CSA($550)

Total Amount Remaining: $9,615.83

<table>
<thead>
<tr>
<th>Organization</th>
<th>Items/Services Requested</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
<th>Resubmit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jans</td>
<td>Jan Dinner</td>
<td>$550</td>
<td>$550</td>
<td>N</td>
</tr>
</tbody>
</table>

![Hamilton College Student Assembly](https://example.com/sa-logo.png)
The Central Council of Student Assembly, Hamilton College

**STUDENT ASSEMBLY MEETING**

**NOVEMBER 16, 2015**

| Hunt and Dressage Club | Transportation to Barn | $240.82 | $240.82 | N |

**Amount Recommended:** $790.82  
**Amount Remaining:** $8,824.71

- Evelyn Torsher- Why are we funding the Jans? Are they a club?  
  - Alex Hollister- Yes, they are a club.  
  - Evelyn Torsher- So is this just us buying them dinner?  
  - Alex Hollister- Similarly to the International Students Association (ISA). You don’t have to be a Jan to go, but Jans do make up the majority of their membership.  
  - Elizabeth Ughetta- I wasn’t invited! I’m was a Jan!  
    - Alex Hollister- It’s hard to advertise something before receiving funding.  
  - Noelle Niznik- Read Jans’ mission statement… “We are an organization made for Jans by Jans. Through regular meetings and activities, we hope to help acclimate January admits to the Hamilton campus. The Jan group is the best way to meet fellow Jans, share stories about our respective abroad experiences and to seek advice on transitioning to life on the hill.”  
  - Katie Conroy- Will the dinner take place this semester?  
    - Alex Hollister- Yes, December 5.

- Both proposals pass as recommended.

6. **Announcements**

- Silvia Radulescu - Upcoming Elections for SA President and Vice President  
  - Sending out sheet for signatures over Thanksgiving Break.  
  - Andrew Fischer- How many juniors are going abroad?  
    - [All raise hands.]  
    - Need to meet with Evelyn Torsher to plan for new delegation.  

- Andrew Fischer- Will be discussing changes to the Honor Court Constitution next week. Please read the document I send out before the meeting!  
  - Want to have a good discussion.  
  - After Student Assembly approval, revised document goes to the student body and then to the faculty for approval.